

***Common Ground Mediation
Family Mediation Contract***

Agreement made _____, 201__ by and between:

Mediators: June Adams Johnson
8 Elm Street
Groton, MA 01450
(978) 448 – 3131

Barbara Rich
8 Elm Street
Groton, MA 01450
(978) 448-3751

Client:

Name

Address

City

State

Zip Code

Home telephone

Work, or if preferred, cell phone number

Email address (please print)

Client:

Name

Address

City

State

Zip Code

Home telephone

Work, or if preferred, cell phone number

Email address (please print)

Client:

Name

Address

City

State

Zip Code

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Name

Address

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Email address (please print)

Clients agree to pay Mediators _____ per hour (or _____ per person per hour if the expense is shared). Mediators time is considered to be the following:

- a. All mediation sessions.
- b. Telephone communications with Clients and other professionals.
- c. Review of all documents.
- d. Preparation of a memorandum / agreement.

Payment for session time is expected on a pay-as-you-go basis at the conclusion of a session. Payment for drafting of a memorandum / agreement and any other remaining client communications is expected at the last session. A \$100 cancellation fee is charged for missed appointments, without at least 24 hours' notice, unless an emergency

All Clients represent that they understand the Attorney Mediator is not serving as attorney for any of them. They may, and should, seek advice from such other professionals in law, accounting, counseling, etc., as he or she individually feels the need.

Mediators accept employment as Mediators of _____ as Clients on the condition that Clients agree to:

- a. Disclose all necessary and relevant information fully and completely.
- b. Participate in a good faith effort to reach a reasonable and fair agreement on the issue(s) of: _____
- c. Maintain the confidentiality of the mediation and not to seek the testimony or records of the Mediators in any Court proceeding. Breach of this provision shall obligate the breaching client, to pay all of Mediators' costs including Mediators' time, attorney's fees or other costs associated thereto.

Mediators shall maintain the confidentiality of the mediation and shall not disclose any information to a third party without prior consent.

File Retention and Destruction: At the conclusion of this matter, we will retain your files for a period of seven years after we close our file. At the expiration of the seven year period, we will destroy these files unless you notify us in writing that you wish to take possession of them. We reserve the right to charge administrative fees and costs associated with researching, retrieving, copying and delivering such files.

CLIENT

MEDIATOR

CLIENT

MEDIATOR

CLIENT

CLIENT